

Climate & Biodiversity Committee Meeting of Witney Town Council



Tuesday, 19th May, 2026 at 6.00 pm

To members of the Climate & Biodiversity Committee - S Simpson, A Mubin, D Newcombe, J Robertshaw, J Aitman, G Meadows, R Smith and J Doughty (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance.

Recording of Meetings

In accordance with the Openness of Local Government Bodies Regulations 2014, public meetings may be filmed, audio-recorded, or photographed. Anyone intending to record the proceedings is asked, as a courtesy, to inform the Committee Clerk before the meeting begins.

This meeting will be broadcast live via Microsoft Teams and recorded; by attending or participating, you consent to the recording and public sharing of audio and video, which may be made available for later viewing. For details on how personal data is handled, please see the [Privacy Notice](#)

To view the meeting please follow this link [Climate & Biodiversity Committee Meeting | Join meeting in Teams | Microsoft Teams](#)

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior** to the meeting, stating the reason for absence.

Standing Order 8(e)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Election of Vice-Chair

To elect a Vice-Chair of the Committee for the 2026/27 Municipal Year.

4. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 25. Matters raised shall relate to the following items on the agenda.

5. **Minutes** (Pages 4 - 8)

To receive and consider the minutes of the Halls, Cemeteries and Allotments Minutes held on 13 January 2026;

Matters arising from the minutes not covered elsewhere on the agenda (Questions on the progress on any item).

6. **Finance Report (TO FOLLOW)**

To receive and consider the report of the R.F.O concerning the financial position of items under the remit of this Committee.

7. **Committee Terms of Reference** (Pages 9 - 10)

To review the Committee Terms of Reference (TOR) if appropriate. The current TOR's are attached.

8. **Annual Residents Survey Results** (Pages 11 - 15)

To receive and consider the report of the Deputy Town Clerk concerning the results of the 2026 annual residents satisfaction survey for this Committee.

9. **Climate Action Plan Report (TO FOLLOW)**

To receive and consider the report of the Compliance & Environment Officer.

10. **Seasonal Planting Schemes** (Pages 16 - 20)

To receive and consider the report of the Head of Estates & Operations regarding the Autumn 2026 planting scheme.

11. **Biodiversity Update (TO FOLLOW)**

To receive and consider the report of the Biodiversity & Green Spaces Officer.

12. **Lake & Country Park Report (TO FOLLOW)**

To receive and consider the report of the Biodiversity & Green Spaces Officer.

13. **National Emergency Briefing** (Pages 21 - 22)

To consider the showing of the [National Emergency Briefing film](#) in the Corn Exchange. (Full Council Minute 206 13.04.2026 Refers)

14. **DEFRA Biodiversity Consultation** (Page 23)

To receive correspondence from NALC and consider a response to the DEFRA Biodiversity Net Gain for brownfield consultation.



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